

Data Protection and Privacy Information on collection and use of personal data in the context of events requiring accreditation



Bonn Conference Center Management GmbH (BonnCC) is aware that privacy is of utmost importance to you. Data protection and privacy is also a serious concern of ours. That is why we want you to know what we do with your personal data that is collected in the context of events requiring a higher level of security. Therefore, with this data protection and privacy information we would like to introduce you to our scheme for protecting your personal data. Please take note of it.

A. Controller

Controller in the meaning of the General Data Protection Regulation (GDPR) and the Federal Data Protection Act (BDSG -rev.) is:

Bonn Conference Center Management GmbH
Platz der Vereinten Nationen 2, D-53113 Bonn
E-Mail: info@worldccbonn.com
Phone: +49 (0) 228 / 9267 1234

B. Data protection officer

Our data protection officer is
Gerd Büttner
E-mail: datenschutz@worldccbonn.com
Phone: +49 (0)228 9267-1234

C. Categories of personal data processed

We process the following categories of personal data:

- Master file data (e.g., name, address, and date of birth)
- Data enabling us to fulfill contractual requirements
- Date of stay and exact hour, i.e. duration of stay (aiming at curbing the spread of COVID-19 by monitoring and tracking the chain of infection)
- Correspondence (e.g., any written communication between you and us)
- Any other data similar to these categories.

D. Scope and statutory basis of personal data processing

We process personal data in line with the stipulations of the EU General Data Protection Regulation (GDPR) and the Federal Data Protection Act (Bundesdatenschutzgesetz – BDSG -rev.)

- To meet contractual obligations according to Art. 6 (1) (b) GDPR
- To comply with legal obligations according to Art. 6 (1) (c) GDPR
- To protect the vital interests of data subjects or other natural persons according to Art. 6 (1) (d) GDPR
- To perform tasks carried out in the public interest according to Art. 6 (1) (e) GDPR
- To protect public health according to Section 22 (1) (1) (c) of the BDSG -rev.

We collect personal data in the context of events requiring accreditation, whether you are involved in set-up, dismantling or during the event proper, and use that data to comply with the necessary security standards. For reasons of security, any pictures that you may upload beforehand or that are taken at the venue will be used exclusively for the purpose of unequivocal identification. Additionally, when events require a higher level of security (UN conferences, shareholders' meetings, etc.) your data may be used for background checks.

Furthermore, as part of the efforts to curb the COVID-19 pandemic, we collect your data for the purpose of monitoring and tracking the chain of infection.

E. Disclosure of data, background checks

Within our company, access to personal data is given only to authorized staff in charge of fulfilling our contractual and legal obligations.

Furthermore, BonnCC GmbH hands some of the above-mentioned processes and services to carefully selected service providers from within the EU that operate in line with data protection requirements. These companies operate in the fields of IT services, payment transactions, print services, invoicing, debt collection and consultancy, marketing and sales and as service providers hired for processing jobs. Any other parties may receive your data only when legal requirements call for a disclosure, if you have consented to such disclosure, or if we are authorized to do so. If and when these requirements are observed, personal data may be disclosed to the following:

- Public agencies and institutions (such as financial authorities, the Federal Network Agency, public health agencies) in the event that there is a legal or official requirement to disclose such information
- Other companies or agencies to whom we transfer personal data in order to perform our business activities with you (e.g., network operator, credit agencies).

Provided that you have given us your consent to further data disclosure, other agencies may also receive such data from us.

For events requiring a higher level of security, individual organizers and security agencies (particularly the police, the Federal Office for the Protection of the Constitution, the Federal Intelligence Service, the Customs Criminal Investigation Office) reserve the right to carry out background checks on all individuals involved in an event.

Background checks on individuals investigate any findings with one or several of the security agencies that would deny access to the venue. To this end, an excerpt of the data provided in the data privacy declaration may be disclosed to one or several security agencies. The aim of background checks is to warrant that throughout the whole event security is at the highest possible level and disturbances are ruled out from the start. The official background check serves as a basis for the organizer to decide on the accreditation of an applicant. The specific procedures, the official list of criteria to be applied, the authorities to be consulted and data storage times with the authorities may vary. As a general rule, the authorities delete data collected and stored in the context of a background check after six months at the latest. According to the revised Federal Data Protection Act (BDSG -rev.), organizers receiving personal data from BonnCC are obliged to delete such data directly after the event.

Any data collected in the context of health protection efforts to curb the spread of COVID-19 are stored in-house and shall be transmitted to the public health authorities only upon request. For the purpose of infection control, current provisions stipulate a duty of disclosure to the relevant public health authorities. Should the relevant public health authorities ask for your personal data, the respective district administrator or lord mayor shall be responsible for the further processing of your personal data.

F. Duration of data storage

As a rule, BonnCC will delete any personal data directly after the event. You need a separate accreditation for every event you wish to attend unless you have given us permission to keep the data on file for a duration of 24 months. Any data collected in the context of health protection efforts to curb the spread of COVID-19 are deleted after four weeks, as a rule, and no later than with the end of the pandemic.

G. Rights of data subjects

Every data subject has the right to information pursuant to Article 15 GDPR, the right to rectification pursuant to Article 16 GDPR, the right to erasure pursuant to Article 17 GDPR, the right to the restriction of processing pursuant to Article 18 GDPR, the right to object pursuant to Article 21 GDPR and the right to data portability pursuant to Article 20 GDPR. As regards the right to information and the right to erasure, the restrictions according to Articles 34 and 35 of the Federal Data Protection Act (BDSG -rev.) shall apply. In addition, there is a right to lodge a complaint with a responsible supervisory authority (Article 77 GDPR in conjunction with section 19 of the BDSG -rev.).

H. Obligations as data subjects

In the context of our business relation you have to make available to us all personal data necessary for taking up, performing and terminating the business relationship and to fulfill the ensuing contractual obligations, or any data which we are legally obliged to collect. Without such data we will usually not be able to engage in a contract with you, to perform and terminate it.

I. Intentions to transfer personal data to a third country or an international organization

We will not actively transfer personal data to a third country or an international organization unless the contracting party itself is an international organization.